

BOARD OF EDUCATION  
Millburn C.C. School District 24

REGULAR MEETING  
Feb. 19, 2008

BOARD MEMBERS PRESENT

Robert Buehler  
Kenneth Dewitt  
Stacy Freeman  
Thomas Heinrich  
Chris Stream

ADMINISTRATION PRESENT

James Menzer, Superintendent  
Elizabeth Keefe, Special Ed. Director  
Cheryl Kucera, Curriculum Director  
Jake Jorgenson, Principal  
Jason Lind, Principal

ACCOUNTANT

Gary White

VISITORS

Kim Dodd

TREASURER

Roger Manderscheid

BOARD CLERK

Dorothy Pazanin

The Regular Meeting of the Board of Education of Millburn C.C. School District 24, Lake County, Illinois, held at Millburn Central School, was called to order at 7 p.m. by President Kenneth Dewitt.

Roll call was dispensed with because it had been taken prior to the start of the meeting with the following Board Members in attendance: Robert Buehler, Kenneth Dewitt, Stacy Freeman, Thomas Heinrich and Chris Stream. Shawn Lahr and Therese Schmidt were absent.

APPROVAL OF MINUTES -- A motion was made by Robert Buehler and seconded by Chris Stream to approve the Minutes of the Regular Board Meeting of Jan. 22, 2008. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Shawn Lahr and Therese Schmidt. The motion passed.

TREASURER'S REPORT -- Roger Manderscheid reported that on Feb. 1 the district sold \$2.9 million in Tax Anticipation Warrants at 3.75 percent interest. The funds will be used to cover expenses until next school year's property tax revenue is received. The warrants must be repaid in one year. A motion was made by Robert Buehler and seconded by Stacy Freeman to approve the Treasurer's Report. On a roll call vote, the following Board Members voted Aye: Chris Stream, Kenneth Dewitt, Robert Buehler, Thomas Heinrich and Stacy Freeman. Nays: none. Absent: Shawn Lahr and Therese Schmidt. The motion passed.

JANUARY BILLS -- A motion was made by Stacy Freeman and seconded by Thomas Heinrich to approve payment of the January bills. On a roll call vote, the following Board Members voted Aye: Kenneth Dewitt, Robert Buehler, Thomas Heinrich, Stacy Freeman and Chris Stream. Nays: none. Absent: Shawn Lahr and Therese Schmidt. The motion passed.

It was noted that Roger Manderscheid and Gary White exited the meeting at 7:07 p.m.

**EXPENDITURES**

2/29/2008

**EDUCATION**

BILLS PAYABLE	\$206,645.29
PAYROLL	\$966,831.03
MICS	\$0.00
<b>TOTAL</b>	<b>\$1,173,476.32</b>

**TRANSPORTATION**

BILLS PAYABLE	\$32,648.77
PAYROLL	\$98,450.46
<b>TOTAL</b>	<b>\$131,099.23</b>

**SITE & CONSTRUCTION**

BILLS PAYABLE	\$44,000.00
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**BUILDING**

BILLS PAYABLE	\$68,157.62
PAYROLL	\$62,637.10
<b>TOTAL</b>	<b>\$130,794.72</b>

**IMRF**

BILLS PAYABLE	\$0.00
PAYROLL	\$56,539.36
<b>TOTAL</b>	<b>\$56,539.36</b>

**BONDS&INTEREST**

BILLS PAYABLE	\$0.00
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**TORT**

PAYROLL	\$5,846.69
BILLS PAYABLE	\$0.00
<b>TOTAL</b>	<b>\$5,846.69</b>

<b>FUNDS TOTAL</b>	<b>\$1,541,756.32</b>
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**ACTIVITY FUNDS** -- Jake Jorgenson noted that a check was received from the Millburn District 24 Education Foundation to be used toward the 6th grade Outdoor Education trip. He also noted that the new sign outside Millburn West was paid for this month out of the Principal's Fund. Jason Lind noted that transactions at Millburn Central were for basketball T-shirts, dance team uniforms, the Student Recognition Breakfast, a basketball pizza party and field trips. A motion was made by Chris Stream and seconded by Thomas Heinrich to approve the Activity Funds for Millburn Central and Millburn West. On a roll call vote, the following Board Members voted Aye: Robert Buehler, Thomas Heinrich, Stacy Freeman, Chris Stream and Kenneth Dewitt. Nays: none. Absent: Shawn Lahr and Therese Schmidt. The motion passed.

**PUBLIC COMMENT** --There was none.

## NEW BUSINESS

**FEE SCHEDULE** -- Dr. James Menzer presented the proposed Fee Schedule for the 2008-09 year. He noted that fees will remain the same as this year, including a \$50 late fee. The cost of the yearbook was lowered from \$22 to \$15. A motion was made by Robert Buehler and seconded by Chris Stream to approve the Fee Schedule for the 2008-09 School Year. On a roll call vote, the following Board Members voted Aye: Thomas Heinrich, Stacy Freeman, Chris Stream, Kenneth Dewitt and Robert Buehler. Nays: none. Absent: Shawn Lahr and Therese Schmidt. The motion passed.

**RESIGNATION** -- A motion was made by Chris Stream and seconded by Stacy Freeman to accept the resignation of **Ted Hoetzer** as full-time Custodian/Maintenance. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Shawn Lahr and Therese Schmidt. The motion passed.

**APPLICATION FOR EMPLOYMENT** -- A motion was made by Robert Buehler and seconded by Chris Stream to approve the employment of **Eric Dewitt** as a full-time Custodian at \$10.78 an hour. On a roll call vote, the following Board Members voted Aye: Stacy Freeman, Chris Stream, Robert Buehler and Thomas Heinrich. Abstain: Kenneth Dewitt. Nays: none. Absent: Shawn Lahr and Therese Schmidt. The motion passed.

## ADMINISTRATIVE REPORTS

**SUPERINTENDENT'S REPORT** -- Dr. James Menzer said there have been many student activities on the calendar including the Jazz Band Dinner and performance, the Regional Wrestling Tournament being hosted at Millburn West and Jump Rope For Heart. Staff activities include bully prevention training and parent conferences for students at risk. The Millburn District 24 Foundation will have its annual March Madness dinner and auction on March 8 at Midlane Country Club.

**CURRICULUM DIRECTOR'S REPORT** -- Dr. Cheryl Kucera reported on the following:

- \* The Community Advisory Committee met for the second time to continue reviewing and revising the Parent/Student Handbook. The goal is to have a final draft ready by April.

- \* Suggestions are due by March 15 for using the textbook loan money.

- \* During the recent in-service day, teachers had an opportunity to see a display of materials being reviewed for the reading textbook adoption for next year's K-8 programs.

- \* ISAT preparations are under way for testing March 4 through 14.

TECHNOLOGY DIRECTOR'S REPORT -- Joanne Rathunde reported that the contract is complete for increasing the bandwidth, and she is just waiting for the necessary work to be done, which should be within six weeks.

SPECIAL EDUCATION DIRECTOR'S REPORT -- Elizabeth Keefe reported that the district is piloting the AIMSWEBB program, which is a computerized data base system used for progress monitoring students with academic interventions. The progress of about 250-300 students is being monitored in the pilot program. The pilot is helping staff learn to use the system, so that it can be fully implemented next year.

PRINCIPALS' REPORT -- Jason Lind reported that fifth grade classes will be taking a field trip to Ethel Woods for outdoor exploration. Seventh graders are starting Project Adventure during resource time to work on team building. A Middle School Activity Night is planned for Friday, Feb. 22.

Jake Jorgenson reported that third graders at Millburn West were treated to a guest speaker, an Abraham Lincoln look-alike storyteller who talked to the children about what it was like during that time in history. West students and staff are also looking into planning a "trash-free" event to learn about conservation and the environment.

Both principals are working on next year's calendar and have submitted a proposal to the staff for review. They hope to have it to the Board for approval next month.

There being no further business, the Regular Board Meeting adjourned at 7:55 p.m.

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Kenneth Dewitt, President  
Board of Education  
Millburn C.C. School District 24

ATTEST:

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Chris Stream, Secretary  
Board of Education  
Millburn C.C. School District 24

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Date

**Millburn C. C. School District #24**  
**Regular Board of Education Meeting**  
**Feb. 19, 2008**

*Visitors, please sign in...*

***Print Name***

*Signature*

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